



Security and Privacy Notice

As a part of the process of assisting you in choosing insurance coverage, we may have to ask you for specific personal information.

This information could be including, but not limited to:

- Date of birth
- Family size
- Social security number
- County you live in
- Tobacco use
- Income (for calculation of premium subsidies in the Health Insurance Marketplace)

All of this information can be classified as Personal Identity Information (PII), as it can be used to form an accurate picture of who you are.

We strive to keep you PII as secure as we possibly can. These are some of the ways how:

- Paper documents are either shredded when finished with, or, if they must be kept, are stored in file cabinets within locked rooms
 - * Only our agents and support staff have access to these cabinets
 - * The only time these files leave the building is if they are taken to an appointment with you
- Digital documents are transferred to the necessary companies in the most secure method available, generally either a dedicated application website or encrypted email.
 - * After submission, these documents are stored within our internal database on our Password-protected server
 - *Only our agents and support staff have access to this database
 - *This database cannot be accessed from machines outside of the building

Your privacy and the security of your PII is very important to us, and we will strive to do whatever is necessary to keep it safe.

I consent to be contacted by IEN Risk Management regarding health insurance via:

- Home Phone Cell Phone Mail Email

I hereby acknowledge receipt of the Security and Privacy notice. I also appoint the presenting broker as my Agent of Record and grant them permission to access and administer my Marketplace account.

Proposed Insured

Date

Agent

Date